



JUSTICE COMMITTEE AGENDA
Law and Justice Center, Room 700
Monday, July 7, 2003

5:15 P.M.

1. Roll Call
2. Chairman's Approval of Minutes – June 2, 2003
3. Appearance by Members of the Public
4. Departmental Matters:
 - A. Cindy Brand, Jury Commission
 - 1) Items to be presented for Information:
 - a) Monthly Statistical Report 1 – 3
 - b) General Report
 - c) Other
 - B. Billie Larkin, Children's Advocacy Center
 - 1) Items to be presented for Information:
 - a) Monthly Statistical Report 4 – 5
 - b) General Report
 - c) Other
 - C. Beth C. Kimmerling, Coroner's Office
 - 1) Items to be presented for Information:
 - a) Monthly Report for May 2003 6
 - b) General Report
 - c) Other
 - D. Bill Gamblin, 911 Administrator
 - 1) Items to be presented for Information:
 - a) May Statistics and Resolution Report 7 - 12
 - b) General Report
 - c) Other

- E. Amy Davis, Public Defender
- 1) Items to be presented for Information:
- a) Monthly Statistic Report 13 - 15
 - b) General Report
 - c) Other
- F. Bill Yoder, State's Attorney
- 1) Items to be presented for Information:
- a) Case Load Report 16
 - b) Asset Forfeiture Report 17
 - c) General Report
 - d) Other
- G. Roxanne Castleman, Court Services
- 1) Items to be presented for Action:
- a) Request approval of an Ordinance pertaining to Administrative Order 2003-13 for the Establishment of Drug and Alcohol Testing Fees in McLean County 18 - 20
- Items to be presented for Information:
- a) Monthly Statistics 21 - 26
 - b) General Report
 - c) Other
- H. Sandra Parker, Circuit Clerk
- 1) Items to be presented for Action:
- a) Request acceptance of a Quotation for Purchase and Installation of Movable Shelving Units 27 - 32
- 2) Items to be presented for Information:
- a) Monthly Statistical Report for May 2003 33 - 41
 - b) General Report
 - c) Other
- J. John M. Zeunik, County Administrator
- 1) Items to be presented for Information:
- a) General Report
 - b) Other

5. Other Business and Communication

6. Recommend payment of Bills and Transfers, if any, to County Board

7. Adjournment



Jury Commission of McLean County

Room 504, Law & Justice Center
P.O. Box 2400
Bloomington, Illinois 61702-2400

Telephone (309) 888-5241

DATE: July 7, 2003

TO: Honorable Members of the Justice Committee,
McLean County Board

FROM: Cindy L. Brand
Jury Coordinator

RE: Statistics and Progress

I am submitting for your information the quarterly statistics of our activity.

The number of jurors used and trials held diminished in June due to the explosion and closing of the courts the week of June 16th and the relocating of the civil trial judges during the following jury week of June 23rd. We will have criminal trials in the Law and Justice Center in July. I would anticipate a great number of trials in all areas to be held during the three weeks of jury scheduled in August.

The Jury Commission Office did not suffer any ill effects from the explosion and we were able to send out summons for all July juries on schedule. I did have to personally call all the jurors scheduled for the week of June 23rd as the website and the automated phone-in system were out of order on Sunday and Monday.

Comparative Jury Trial Statistics
Number of Trials Conducted


Month:	2003	2002	2001	2000	1999
Jan:	13	10	11	3	7
Feb:	9	9	8	6	10
Mar:	8	8	18	9	9
Apr:	3	10	6	7	5
May:	10	9	12	7	9
June:	0 43	8 54	9 64	10 42	11 51
July:		10	15	8	6
Aug:		12	9	6	12
Sept:		11	11	9	16
Oct:		13	11	2	6
Nov:		10	2	4	8
Dec:		10	11	6	8
Totals:		120	123	77	107

JUROR PAYMENT SUMMARY REPORT

ANEL	APPEARANCE DATE	JURORS SUMMONED	JURORS SERVED	PER DIEM PAID	MILEAGE PAID	PARKING PAID	MISCELLANEOUS PAID	OTHER PAID	TOTAL PAID
LA Petit	Jan 06, 2003	200	153	\$2350.00	\$1012.05	\$0.00	\$0.00	\$0.00	\$3362.05
LZ Coroner	Jan 09, 2003	34	27	\$520.00	\$282.75	\$0.00	\$0.00	\$0.00	\$802.75
LB Petit	Jan 13, 2003	225	308	\$3460.00	\$1687.40	\$0.00	\$0.00	\$0.00	\$5147.40
LC Petit	Jan 21, 2003	200	60	\$730.00	\$333.45	\$0.00	\$0.00	\$0.00	\$1063.45
SA Petit	Feb 03, 2003	215	69	\$960.00	\$421.85	\$0.00	\$0.00	\$0.00	\$1381.85
GG Grand	Feb 05, 2003	32	40	\$1250.00	\$648.05	\$0.00	\$0.00	\$0.00	\$1898.05
JB Petit	Feb 10, 2003	215	310	\$7080.00	\$3771.30	\$0.00	\$0.00	\$0.00	\$10851.30
RA Petit	Mar 04, 2003	185	63	\$1300.00	\$630.50	\$0.00	\$0.00	\$0.00	\$1930.50
RB Petit	Mar 10, 2003	220	146	\$2650.00	\$1275.95	\$0.00	\$0.00	\$0.00	\$3925.95
RZ Coroner	Mar 13, 2003	34	27	\$440.00	\$195.00	\$0.00	\$0.00	\$0.00	\$635.00
RC Petit	Mar 17, 2003	190	101	\$1140.00	\$494.00	\$0.00	\$0.00	\$0.00	\$1634.00
OG Grand	Apr 02, 2003	34	37	\$1290.00	\$433.55	\$0.00	\$0.00	\$0.00	\$1723.55
PA Petit	Apr 07, 2003	250	109	\$1760.00	\$776.42	\$0.00	\$0.00	\$0.00	\$2536.42
PB Petit	Apr 14, 2003	220	68	\$940.00	\$595.40	\$0.00	\$0.00	\$0.00	\$1535.40
YA Petit	May 05, 2003	300	88	\$1170.00	\$466.05	\$0.00	\$0.00	\$0.00	\$1636.05
YZ Coroner	May 08, 2003	34	26	\$380.00	\$158.60	\$0.00	\$0.00	\$0.00	\$538.60
YB Petit	May 12, 2003	220	152	\$2600.00	\$1235.65	\$0.00	\$0.00	\$0.00	\$3835.65
YC Petit	May 19, 2003	330	106	\$2300.00	\$860.60	\$0.00	\$0.00	\$0.00	\$3160.60
NB Petit	Jun 09, 2003	210	34	\$340.00	\$167.70	\$0.00	\$0.00	\$0.00	\$507.70
TOTAL		3348	1924	\$32660.00	\$15446.27	\$0.00	\$0.00	\$0.00	\$48106.27
TOTAL Petit		3180	1767	\$28780.00	\$13728.32	\$0.00	\$0.00	\$0.00	\$42508.32
AVERAGE COST PER JUROR - Petit		\$24.06							
TOTAL Grand		66	77	\$2540.00	\$1081.60	\$0.00	\$0.00	\$0.00	\$3621.60
AVERAGE COST PER JUROR - Grand		\$47.03							
TOTAL Coroner		102	80	\$1340.00	\$636.35	\$0.00	\$0.00	\$0.00	\$1976.35
AVERAGE COST PER JUROR - Coroner		\$24.70							

McLean County Children's Advocacy Center Monthly Statistics

May 2003

	2002 1st INTERVIEW MONTH/YTD STATS	1st. INTERVIEW 2002	JUV. SUSPECT INTERVIEW 2002	STB/WITNESS INTERVIEW 2002	2ND INTERVIEW 2002	OUT OF COUNTY INTERVIEW	TOTAL MONTHLY INTERVIEWS	YTD TOTALS
JANUARY	12/12	8/8	0	2	1	1	12	12
FEBRUARY	13/25	8/16	1	2	1	4	16	28
MARCH	13/38	15/31	0	7	1	1	24	52
APRIL	13/51	6/37	0	4	1	2	13	65
MAY	16/67	9/46	1	1	1	1	13	78
JUNE	16/83							
JULY	14/97							
AUGUST	10/107							
SEPTEMBER	14/121							
OCTOBER	13/134							
NOVEMBER	11/145							
DECEMBER	14/159							
YEAR TO DATE TOTALS	159	46	2	16	5	9	78	78

**CASA Statistics
Month of May 2003**

	Current Month	YTD
New Cases Assigned	7	20
Cases Awaiting Assignment	6	6
Cases Closed	0	15
Children Awaiting Assignment	13	31
Children Currently Served	14	207
Total Number of CASA's Assigned	7	126
Resigned CASA's	0	9
Reports Filed	24	123
Court Hearings Attended	33	177

CASA Program Updates:

The 18th CASA class graduated on May 1st. We had many cases waiting from the Judiciary, so we were able to assign cases very quickly. We began working with the new volunteers to get them accustomed to their case. This is a very time intensive endeavor. We assigned 7 of the volunteers to work with 14 abused and neglected children in McLean County.

The CASA office presented to a group of 31 foster care workers, adoption workers and supervisors, on May 14th. The Baby Fold has had staff turnover in the foster care program, so our office felt it was beneficial to speak to the new workers regarding the CASA program. Collaboration is a very key piece to our program. The CASA volunteers and the foster care caseworkers often work closely together.

The CASA office held an In- Service on May 14th with Noel Knowels from Community Action. Ms. Knowels discussed all of the programs that Community Action provides to the community. The In-service was well attended.

**Office of the Coroner
McLean County
MAY 2003 REPORT**

	MAY 2003	MAY 2002	TYTD 2003	LYTD 2002
<i>Cases</i>	62	54	329	324
<i>Autopsies</i>	10	9	40	43
<i>Out/County Autopsies</i>	17	11	70	47
<i>Inquests</i>	4	8	22	22

TOTAL DEPOSITS

	BUDGET	ACTUAL
<i>Copy Fees</i>	\$6,000.00	\$4096.00
<i>Morgue Fees</i>	\$18,750.00	\$18,037.88
<i>Reim/Services</i>	\$500.00	\$0
<i>Paid to Facilities Mgt.</i>	\$0	\$4370.00

DEATH INVESTIGATIONS THAT INCLUDE AUTOPSY AND FOLLOW-UP

Traffic Crash – 2

Medical/Sudden death – 5

Homicide – 0

Other (pending tox. & autopsy results and/or inquest ruling) – 3

OPEN DEATH INVESTIGATIONS

Traffic Crash – 6

Homicide – 0

Medical/Sudden death – 6

Other/Pending - 5

Inter-Departmental

Date: 6/26/2003

To: Honorable T. Renner, Chairman Justice Committee and Honorable Members.

Cc: file

From: W. H. Gamblin, E9-1-1 Administrator

RE: Monthly Report for May, 2003

Please find attached the report for May 2003 as well as 9-1-1- call information. We have been able to clear the 40 errors in Saybrook with the help of the mayor and these errors will be resolved on the next report. This was a case of the lines running into a switching station that needed to be addressed by the city. Working with them they have addressed the property and the errors will not be removed as we place them in the Master Street Address Guide.

Respectfully submitted,



William H. Gamblin, ENP

WHG

Board Memo

Date: 6/10/2003

To: Honorable Dennis Powell, Chairman and Honorable Members of the ETSB

Cc: File

From: Wm. Gamblin, 911-Administrator

RE: Resolution Report For May 2003

The error report for May shows that we are still below 100 errors. Sarah has had very good results with the post cards as we are having residents call us to test corrections in the system.

Respectfully submitted,



William H. Gamblin, ENP

WHG/whg

Attachments

MAY,

ERROR REPORT (MONTHLY)
COMMUNITY

#ERRORS

RESIDENTIAL BUSINESS TOTAL ERRORS DATA #CORRECTED ERROR TYPE

ANCHOR	0	0	0	0	1		
ARROWSMITH	0	0	0	0	1		
BELLFLOWER	0	0	0	0	2		
BLOOMINGTON	2	18	20	42	3	3*-N911	
CARLOCK	1	0	1	3			
CHENOA	1	1	2	4	1	1*-N911	
COLFAX	2	0	2		2	2*-RSD	
COOKSVILLE	0	0	0				
CROPSEY	0	0	0	2			
DANVERS	2	1	3	1			
DOWNS	1	1	2	2			
EL PASO	0	0	0	1			
ELLSWORTH	0	1	1	2			
GRIDLEY	0	0	0				
HEYWORTH	0	0	0	1			
HUDSON	2	1	3	1			
LERoy	7	0	7	5			
LEXINGTON	4	0	4	5			
MANSFIELD	0	0	0	1			
MCLEAN	0	1	1				
MINIER	0	0	0				
NORMAL	4	7	11	7	6	4*-MSAG; 2*-N911	
SAYBROOK	1	40	41	5			
SHIRLEY	0	2	2	1			
STANFORD	0	0	0				
TOWANDA	0	0	0	1			
OTHER	2	2	4		2	2*-WC	
TOTAL ERRORS	29	75	104	88	14		

*NO STREET NAME = NSN
 *MSAG PROBLEM = MSAG
 *NEED 911 ADDRESS = N911
 *CITY JURISDICTION = CJ
 *CELL TOWER = CT
 *REMOVE STREET DIRECTIONAL = RSD
 *COMMUNITY ERROR=COMM
 *NUMBER DISCONNECTED=ND
 *WRONG COUNTY=WC
 *DATA LINE = DL

ERRORS AS OF APRIL 30, 2003 92
 NEW ERRORS FOR MAY 12
 ERRORS CORRECTED IN MAY 14
 ERRORS AS OF MAY 31, 2003 90
 DATA LINES 88
 ILLINOIS STATE UNIVERSITY 69

MAY, 2003

**ERROR
NO ALI**

NUMBER CORRECTED TESTED COMPLETE			
29	29	3	7

NO ANI

NUMBER CORRECTED TESTED COMPLETE			
3	3		3

INCORRECT ADDRESS

NUMBER CORRECTED TESTED COMPLETE			
20	20	1	1

MSAG-STREET RANGE/COMMUNITY

NUMBER CORRECTED TESTED COMPLETE			
1	1		1

**ASSIGNED ADDRESSES-UNINCORPORATED
NEW ROADS (NEW MSAG LISTING)**

10
0

**TOTAL ERRORS
TOTAL ERRORS CLEARED**

53
12

Board Memo

Date: 6/10/2003

To: Honorable Dennis Powell, Chairman and Honorable Members of the ETSB

Cc: File

From: Wm. Gamblin, 911-Administrator

RE: 9-1-1 Calls for May 2003

The attached chart of the 9-1-1 calls for May continue to show an increase in number. This is due to cellular calls that are now placed on the 9-1-1 trunks. In addition, cellular calls for service are continuing to go up as more cell phones are purchased. Two phenomenons are responsible for this increase, the first being what we call "butt" calls or the accidental activation of a pre-programmed 9-1-1 button on the telephone. This usually occurs when someone has the phone in their back pocket and sits on it causing the activation and giving rise to the name, however, activation does occur when the phone is carried in a purse, attaché case, or back pack and is bumped up against another item in the bag.

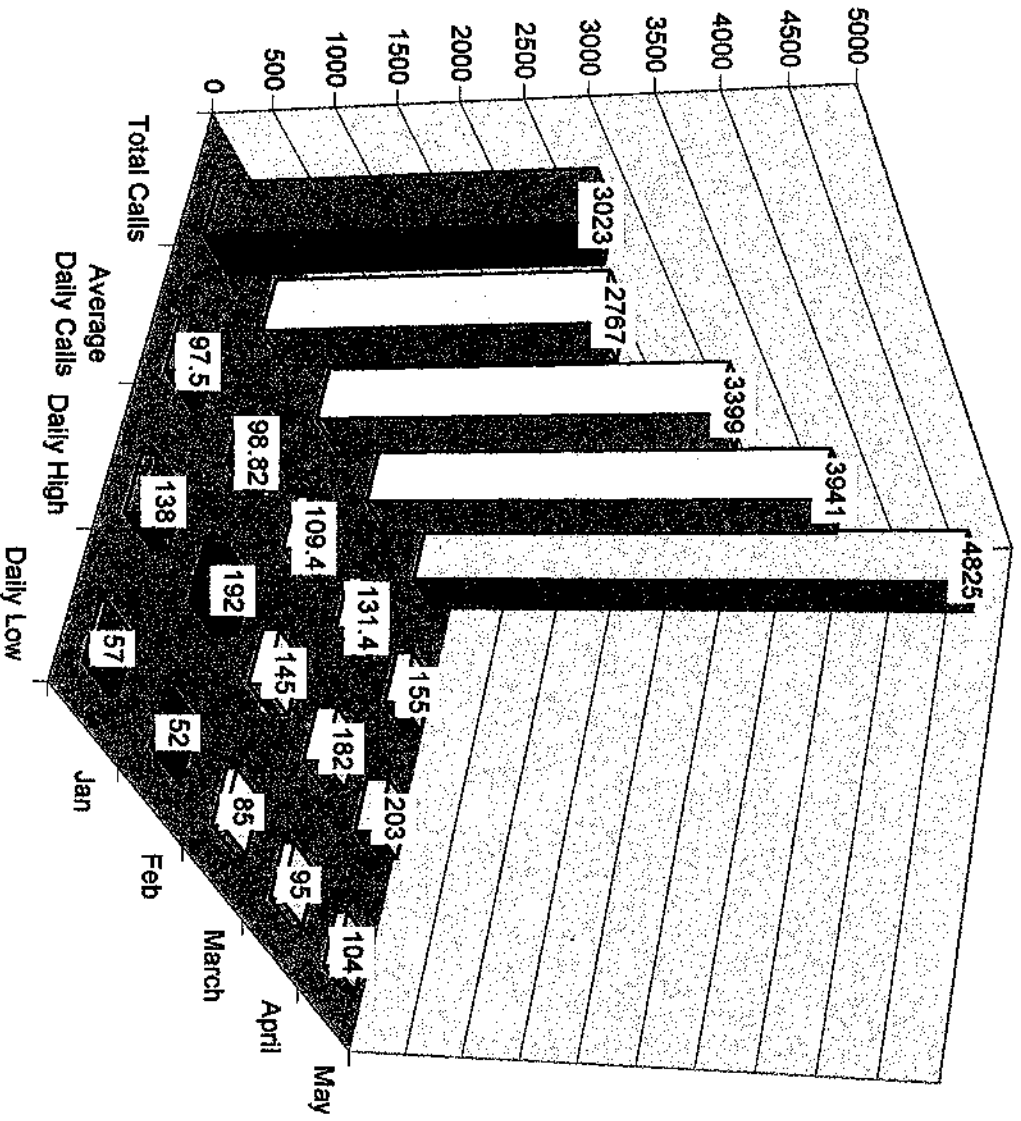
Manufactures are no longer making phone that have a programmed 9-1-1 button but many legacy phones are still on the market that contain the feature so it will take several years to reduce these errors.

The second is called the "roadway good Samaritan", as cellular phones move from the installed and/or the bag phone types to the small portable units now in use more people have them in the car and can use them to call in accidents or unusual situations. Because of this the center will receive anywhere from three to 25 telephone calls on the same incident depending on what it is. While with Jefferson County, I remember we received 30 cell calls reporting two people either beating a man to death or giving him CPR. As it was on an interstate we responded an EMS unit and a first alarm fire response. When the four units got on scene they found two people field dressing a deer that had been struck by a car. While the intentions are good this phenomena will cause an increase in call volume.

Respectfully submitted,


William H. Gamblin, ENP

May 2003 9-1-1 Calls



☒ Jan
☒ Feb
☒ March
☒ April
☒ May

July 7, 2003

McLean County Board
Justice and Public Safety Committee
Bloomington, IL 61701

Re: Monthly Caseload - MONTH ENDING MAY 31, 2003

Dear Committee Members:

Pursuant to statute, I am forwarding this report to your attention and I am causing a copy to be filed with the Circuit Clerk's office of McLean County.

During the above-mentioned time period, in the discharge of our duties to indigent persons in McLean County we have been assigned the following new cases in the area set forth. The activities in which we are involved differ in no substantial manner from those which have earlier been reported.

CASE TYPES	MONTHLY TOTALS 2002	MONTHLY TOTALS 2003	YTD TOTALS 2002	YTD TOTALS 2003	% CHANGE YTD
FELONIES	92	70	420	420	0%
MISDEMEANORS	104	81	474	448	<5%>
DUI	33	21	129	111	<14%>
TRAFFIC	76	61	364	420	13%
JUVENILE	18	28	104	104	0%
(DELINQUENT)	9	11	62	54	<13%>
(ABUSE/NEGLECT)	9	17	42	50	16%
MENTAL HEALTH CASES	0	2	0	10	100%
POST-CONVICTION & SVPCA CASES	0	0	5	7	29%
TOTAL	323	263	1,496	1,520	2%

Following are the caseload assignments to each of the full-time and contract attorneys for the reporting month of: **MONTH ENDING May 31, 2003.**

CASE TYPE	PUBLIC DEFENDER ATTORNEYS	YTD TOTALS	NEW MONTHLY TOTALS	NEW PTR/REVIEW TOTALS
F	TRACY SMITH	49	10	7
F	JAMES TUSEK	51	7	2
F	RONALD LEWIS	50	5	13
F	BRIAN MCELLOWNEY	53	9	7
M	CARLA BARNES	156	26	2
F	CARLA BARNES	42	8	3
M	ROBERT KEIR	285	55	2
F	ROBERT KEIR	20	2	3
DUI	ANTHONY ORTEGA	95	22	0
F	ANTHONY ORTEGA	22	2	0
F	JOHN WRIGHT-C	30	6	0
F	LEE ANN HILL-C	34	7	0
F	TONY TOMKIEWICZ-C	32	6	0
TR	DAWN NATION	311	60	0
J	JON MCPHEE	32	10	0
J	ART FELDMAN	44	11	12
J	KELLY CAVANAUGH	27	7	0
J	ALAN NOVICK-C	2	0	0
PC/SVP	DAVID BUTLER-C	2	7	0
PRIV	PRIVATE COUNSEL	178	16	0
W/D	WITHDRAWN	0	0	0

PTR= Petition to Revoke Probation

F = Felony

J = Juvenile

O = Other

P.C.=Post Conviction Remedy Cases

C= Contract Attorney (6-7 Cases per Month)

DUI= DUI

TR= Traffic

M= Misdemeanor

DATE: July 7, 2003

TO: Justice Committee

FROM: Amy Johnson Davis

RE: Monthly Report

MAY 2003 DISPOSITION

DISPOSITION	FELONY	MISDEMEANOR	TRAFFIC / DUI
PLEA / ORIGINAL OFFER	35	46	53
PLEA / LESSER	13	7	36
BENCH TRIAL / WIN	0	0	0
BENCH TRIAL / LOSS	1	0	0
JURY TRIAL / WIN	0	0	0
JURY TRIAL / LOSS	3	0	0
DISMISSED / UPFRONT	5	8	1
DISMISSED / TRIAL	6	23	0
KNOCKDOWN	3	0	0
DISMISSED PER PLEA	4	2	3
PRIVATE COUNSEL	10	5	1
PLEA / BLIND	8	0	0
REFILED AS FELONY	N/A	0	0
WITHDRAWN	0	0	0
DIRECTED VERDICT	0	0	0
P.D. DENIED	0	2	0

McLean County State's Attorney's Office 2003 Case Load Report

Jan. Feb. Mar. April May June July Aug. Sept. Oct. Nov. Dec. 2003 YTD 2002 YTD Total Projected 2003

CRIMINAL

Felony	105	74	143	92	92	99							605	892	1,539	1,220
Misdemeanor	150	138	167	146	208	212							1021	1364	2,355	2,059
Asset Forfeiture	6	12	3	3	15	0							39	65	98	96
Family Totals	34	56	53	38	39	39							259	245	425	522
Family	18	45	40	21	19	24							167	139	248	337
Order of Protection	16	11	13	17	20	15							92	106	177	185
Juvenile Totals	19	20	18	11	21	21							102	159	268	205
Juvenile	2	1	0	2	0	1							6	14	21	12
Juvenile Abuse	4	8	9	6	9	9							45	49	86	90
Juvenile Delinquency	13	11	9	3	12	3							51	96	161	103
Traffic Totals	1,957	2,509	3,027	2,298	2,154	3,260							15,160	18,146	29,629	30,571
Traffic	1,904	2,460	2,946	2,243	2,097	3,166							14,771	17,652	28,746	29,787
DUI Traffic	53	49	81	55	57	94							389	494	883	784

CHILD SUPPORT

Paternity cases filed	6	5	16	3	7	14							51	38	70	101
Paternity cases established	4	6	8	3	5	2							28	30	55	56
Paternities excluded	0	0	0	0	1	0							1	6	10	2
Support Orders entered	51	50	42	30	51	21							245	200	370	494
Modification proceedings filed	8	18	14	40	23	17							120	166	304	242
Modification proceedings adjudicated	28	26	16	5	15	12							102	98	184	206
Enforcement actions filed	16	24	44	43	25	22							174	205	391	350
Enforcement actions adjudicated	27	32	36	34	48	21							198	3456	648	399
Hearings set before Hearing Officer	81	77	66	37	100	64							425	351	611	857
Orders prepared by Hearing Officer	54	52	54	29	86	54							329	209	432	663

2003 Projected = (2003 YTD/Day of Year) x 365 Days

n/c= not calculable

ASSET FORFEITURE FUND

STATEMENT OF REVENUE, EXPENDITURES AND FUND BALANCE

June 30, 2003

STATE'S ATTORNEY:

Beginning Balance 01/01/2003	\$ -49,196.06
(Reflects \$80,000 transfer to General Fund 12/31/02)	
Revenue	<u>2,837.39</u>
Total Funds Available	\$ -46,358.67
Expenditures	<u>777.98</u>
Fund Balance 06/30/03	\$ -47,136.65

SHERIFF:

Beginning Balance 01/01/2003	\$ 45,759.23
Revenue	<u>5735.02</u>
Total Funds Available	\$ 51,494.25
Expenditures	<u>1,684.00</u>
Fund Balance 06/30/03	\$ 49,810.00

TOTAL FUND BALANCE- June 30, 2003	\$ 4,673.35
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COURT SERVICES

104 W. Front, Box 2400 Law & Justice Center Bloomington, Illinois 61702-2400

(309) 888-5360 Adult Division
(309) 888-5370 Juvenile Division

Fax (309) 888-5434
Fax (309) 888-5831

Memo

To: Honorable Members of the Justice Committee
From: Roxanne K. Castleman *RKC*
CC: Chief Judge John P. Freese
Date: 6/30/2003
Re: Drug and Alcohol Testing Fees

The McLean County Board has statutory authority to establish fees for offenders sentenced to probation or conditional discharge after conviction of certain offenses to defray the cost of court-ordered drug and alcohol testing. I have attached a copy of Administrative Order 2003-13 which outlines the established fees set by the court.

I am respectfully requesting the McLean County Board adopt an Ordinance which will allow the Circuit Clerk to collect the fees and disperse them into the adult probation service fee account - 0146-0022-0025.

I will be present at the justice meeting to answer any questions you may have.

Thank you for your consideration in this matter.

RKC:mp

An ORDINANCE of the McLean County Board
Establishing and Enacting Drug and Alcohol Testing Fees for Offenders
Sentenced to Probation or Conditional Discharge

WHEREAS, pursuant to 730 *Illinois Compiled Statutes* 5/5-6-3 (g), the McLean County Board has authority to enact an Ordinance for the purpose of establishing reasonable fees to defray the costs of court-ordered drug and alcohol testing; and,

WHEREAS, pending the approval of an Ordinance of the McLean County Board Establishing Drug and Alcohol Testing Fees, the Chief Judge of the Eleventh Circuit Court has prepared Administrative Order 2003-13 ordering that offenders sentenced to probation or conditional discharge after conviction of certain offenses pay a drug and alcohol testing fee; and,

WHEREAS, the Justice Committee, at its regular meeting on Monday, July 7, 2003, recommended approval of an Ordinance Establishing and Enacting Drug and Alcohol Testing Fees for offenders sentenced to probation or conditional discharge; now, therefore,

BE IT ORDAINED by the McLean County Board, now meeting in regular session, as follows:

- (1) Pursuant to 730 *Illinois Compiled Statutes* 5/5-6-3 (g), the McLean County Board hereby establishes the following Drug and Alcohol Testing Fees for offenders sentenced to probation or conditional discharge after conviction of certain offenses:

Drug and Alcohol Testing Fee: \$ 7.00 per drug/ \$ 28.00 maximum fee

- (2) The McLean County Board hereby establishes that the fees established by this Ordinance shall be paid to the office of the McLean County Circuit Clerk.
- (3) The McLean County Board hereby establishes that the fees established by this Ordinance shall be ordered and collected as of the effective date of the Chief Judge's Administrative Order 2003-13.
- (4) The McLean County Board hereby directs the County Clerk to forward a certified copy of this Ordinance to the Chief Judge of the Eleventh Circuit Court, the McLean County Circuit Clerk, and the Director of the Court Services Office.

ADOPTED by the McLean County Board this 22nd day of July, 2003.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the McLean County Board,
McLean County, Illinois

Michael F. Sweeney, Chairman
McLean County Board

ADMINISTRATIVE ORDER 2003-13

Establishment of Drug and Alcohol Testing Fees in McLean County

IT IS HEREBY ORDERED, pursuant to an Ordinance adopted by the McLean County Board on _____, 2003, pursuant to the statutory authority allowing County Boards to establish fees for offenders sentenced to probation or conditional discharge after conviction of certain offenses, to establish reasonable fees to defray the costs of court-ordered drug and alcohol testing per 730 ILCS 5/5-6-3(g), the following fees are hereby established to be paid by offenders in McLean County sentenced to probation or conditional discharge:

Drug Testing: \$7.00 per drug/\$28.00 maximum

The defendant shall pay to the testing agency the costs for any follow-up drug testing.

It is further ordered that the fees be assessed in accordance with the defendant's ability to pay, the fees shall be paid to the office of the McLean County Circuit Clerk, together with any other fines or fees to be paid to that office, and the defendant shall pay the costs of each test performed within 30 days of the test.

This administrative order shall be effective upon the date of its entry.

Dated this _____ day of _____, 2003.

John P. Freese, Chief Judge

JUVENILE DETENTION CENTER 2003

McLean County	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Ages of Minors Detained												
10	0	0	0	0	0							
11	0	0	0	0	1							
12	0	0	0	0	1							
13	0	1	0	2	3							
14	6	0	2	2	1							
15	7	4	8	18								
16	11	2	7	6	2							
Sex of Minors Detained												
Male	18	4	14	20	5							
Female	6	3	3	9	2							
Race of Minors Detained												
Caucasian	6	1	7	20	4							
African-American	17	6	10	9	3							
Hispanic	1	0	0	0								
Offenses of Which Minor was Detained												
Dispositional Detention	13	3	6	8	1							
Warrant	3	0	2	4								
Aggravated Assault	0	0	0	1								
Aggravated Battery	1	0	1	3								
Aggravated Criminal Sexual Assault	0	0	1	0								
Aggravated Domestic Battery	0	0	1	1								
Burglary to Motor Vehicle	0	0	0	2	2							
Court Ordered	0	0	0	2								
Criminal Drug Conspiracy	1	0	0	0								
Delivery of Controlled Substance	0	1	0	0								
DOC	0	1	1	0	1							
Domestic Battery	0	0	0	2								
Felony Retail Theft	0	0	0	1	0							
Home Invasion	0	0	0	0	0	2						

[illegible]

JUVENILE DETENTION CENTER 2003												
Out of County	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Ages of Minors Detained												
10	0	0	0	0	0							
11	0	0	0	0	0							
12	1	0	0	0	0							
13	1	0	0	0	0							
14	2	1	2	4	2							
15	4	3	2	3								
16	6	5	6	7	2							
Sex of Minors Detained												
Male	9	5	8	8	3							
Female	5	4	2	6	1							
Race of Minors Detained												
Caucasian	12	6	10	11	4							
African-American	1	0	0	3								
Hispanic	1	3	0	0								
Offenses of Which Minor was Detained												
Dispositional Detention	12	3	8	12	3							
Warrant	0	2	1	2								
DOC	0	2	0	0								
DOC Warrant	2	0	1	0								
Domestic Battery With Bodily Harm	0	1	0	0								
Possession of Controlled Substance	0	1	0	0								
Residence of Minors Detained												
Bureau	0	1	0	0								
DeWitt	0	1	1	0								
DOC	2	0	1	0								
Henderson	0	0	0	1								
Livingston	2	1	1	3	2							

[illegible]

May 2003

COURT SERVICES ADULT/JUVENILE DIVISION STATISTICS

ADULT DIVISION

7 Officer Supervision Unit - 3 Officer PSI Unit

Total Caseload – 1053 (1048 last month)

Average caseload per officer 150 (60 AOIC recommendation)

Presentence Reports Completed – 39 (28 last month)

* Total Workload Hours Needed – 1906.30 (1806.00 last month)

** Total Hours Available - 1650.00

* According to AOIC standards it would take this amount of hours per month to complete all requirements of case supervision and report writing.

** The number of work hours available to the division (11 officers working 150 hours each per month).

AOIC workload standards indicate **an additional 1.71 adult officers are needed.** (1.04 last month)

JUVENILE DIVISION

4 Officer Division

Total Caseload – 124 (125 last month)

Average caseload per officer 31.00 (35 AOIC recommendation)

Social History Reports Completed – 13 (12 last month)

* Total Workload Hours Needed – 531.00 (521.50 last month)

** Total Hours Available 600.00

* According to AOIC standards it would take this amount of hours per month to complete all requirements of case supervision and report writing.

** The number of work hours available to the division (4 officers working 150 hours each per month).

AOIC workload standards indicate **an additional -0.46 juvenile officers are needed.** (-0.53 last month)

EARLY INTERVENTION PROBATION (EIP)

3 Person unit with a maximum caseload of 45

Total caseload 32

May 2003

SPECIAL PROGRAMS

INTENSIVE PROBATION UNIT ADULT

3 person unit with a maximum caseload of 40

Total Caseload – 39 (38 last month)

INTENSIVE PROBATION UNIT JUVENILE

1 ½ person unit with a maximum caseload of 15

Total Caseload – 16 (16 last month)

DRIVING UNDER THE INFLUENCE UNIT

1 person unit with a maximum caseload of 40

Total Caseload - 79 (84 last month)

JUVENILE INTAKE

2 person unit

Total Informal Conferences - 12 (21 last month)

Total Caseload Informal Probation – 42 (42 last month)

Total Intake Screen Reports – 64 (52 last month)

COMMUNITY SERVICE PROGRAM

1 person unit

Total Caseload Adult - 427 (416 last month)

Total Caseload Juvenile - 34 (34 last month)

Total Hours Completed Adult – 3025.00 (\$15,881.25 Symbolic Restitution)

Total Hours Completed Juvenile – 80.00 (\$ 420.00 Symbolic Restitution)

Total Worksites Used – 35 (34 last month)

DOMESTIC VIOLENCE PROGRAM

3 person unit (2 Officers and 1 Clerk)

Total Probation Caseload - 71 (70 last month)

Total Court Supervision/Conditional Discharge Caseload – 322 (324 last month)

LAW & JUSTICE CENTER
104 West Front Street Room 404
P.O. Box 2420
Bloomington, IL 61702-2420



SANDRA K. PARKER
CLERK OF THE CIRCUIT COURT
COUNTY OF McLEAN
(309) 888-5301

DIVISION OFFICES	
Criminal:	Room 303 888-5320
Divorce/Family:	Room 404 888-5305
Civil:	Room 404 888-5340
Small Claims:	Room 404 888-5330
Traffic:	Room 303 888-5310

July 1, 2003

MEMO

To: Justice Committee
From: Sandra Parker *Sandy*
Re: Mobile Shelving Purchase

The Circuit Clerk is requesting approval of the acquisition of Montel Mobile Shelving Units from Retrieval Business Systems. This shelving will be used in the Traffic Division. Funds are available in the Document Storage budget to cover the purchase.

The Circuit Clerk requested a product that would allow use of the existing shelving units on a mobile carriage. The existing shelving is in good shape and does not need replacing. Utilizing the existing shelving produces a significant cost savings.

Consistent with County Purchasing Policy, we attempted to secure formal quotes from at least 3 companies. Because we have a mixture of shelving brands, both Aurora File Co. and Burroughs Shelving declined to quote.

Retrieval Business Systems has proposed the Montel Shelving System. Montel Shelving utilizes a different design that allows our existing shelving to be used, regardless of brand. Many area Circuit Clerks have purchased this product and all of them gave favorable reviews. We went to Logan County to inspect the product in the Circuit Clerks office. She has units in her basement storage area, her vaults, as well as on her work floor. The ease of operation and space savings is impressive. None of the Clerks contacted had experienced any difficulty in the use of existing shelving. All said they would buy more units from Montel/Retrieval in the future to meet their space needs.

(Attachments)

Sandra K. Parker
Circuit Clerk

skp/jnm



**Corporate
Express®**

A Buhrmann Company

Corporate Express, Inc.
Illinois Division

209 S Prospect Ste B
Bloomington IL 61704

Phone
(800) 281-7020
Fax
(888) 867-8123
Website
CorporateExpress.com

June 16, 2003

Sandra Parker
McLean County Circuit Clerk
Law & Justice Center – Room 404
104 W. Front Street
Bloomington, Illinois 61701

RECEIVED
JUN 23 2003
McLEAN COUNTY
CIRCUIT CLERK OFFICE

Dear Sandra:

As you requested, I am providing information that was given me by two different manufacturers that I contacted regarding the tracking for your present shelving system.

The Aurora File Company asked that that you take a digital photo and e-mail it to them so that they could be certain that they were quoting on a tracking system for Aurora files. They stated that they could not provide a tracking system for any other manufacturers' product.

The Boroughs Shelving Company also made the statement that they would not want to provide tracking for a shelving unit that was not manufactured by Borrowoughs.

If the shelving is FEI brand shelving, we are no longer the area representative company that is able to provide any parts for the shelving.

Hopefully, this provides you with the information that you need to complete your project.

Sincerely,

Jane Delgado-Shadid
Account Manager
Corporate Express



Quotation for Purchase

BUSINESS SYSTEMS, INC.

425 West 4th Street • P.O. Box 1097 • Milan, IL 61264 • (309) 787-1024 • Fax (309) 787-7131

Quotation To:
Sandra Parker
McLean County Circuit Clerk
Attn: Phylis Nelson

1446

05/06/03

PHONE: (309) 888-5340

FAX:

TERMS: Net 30

F.O.B.: Destination

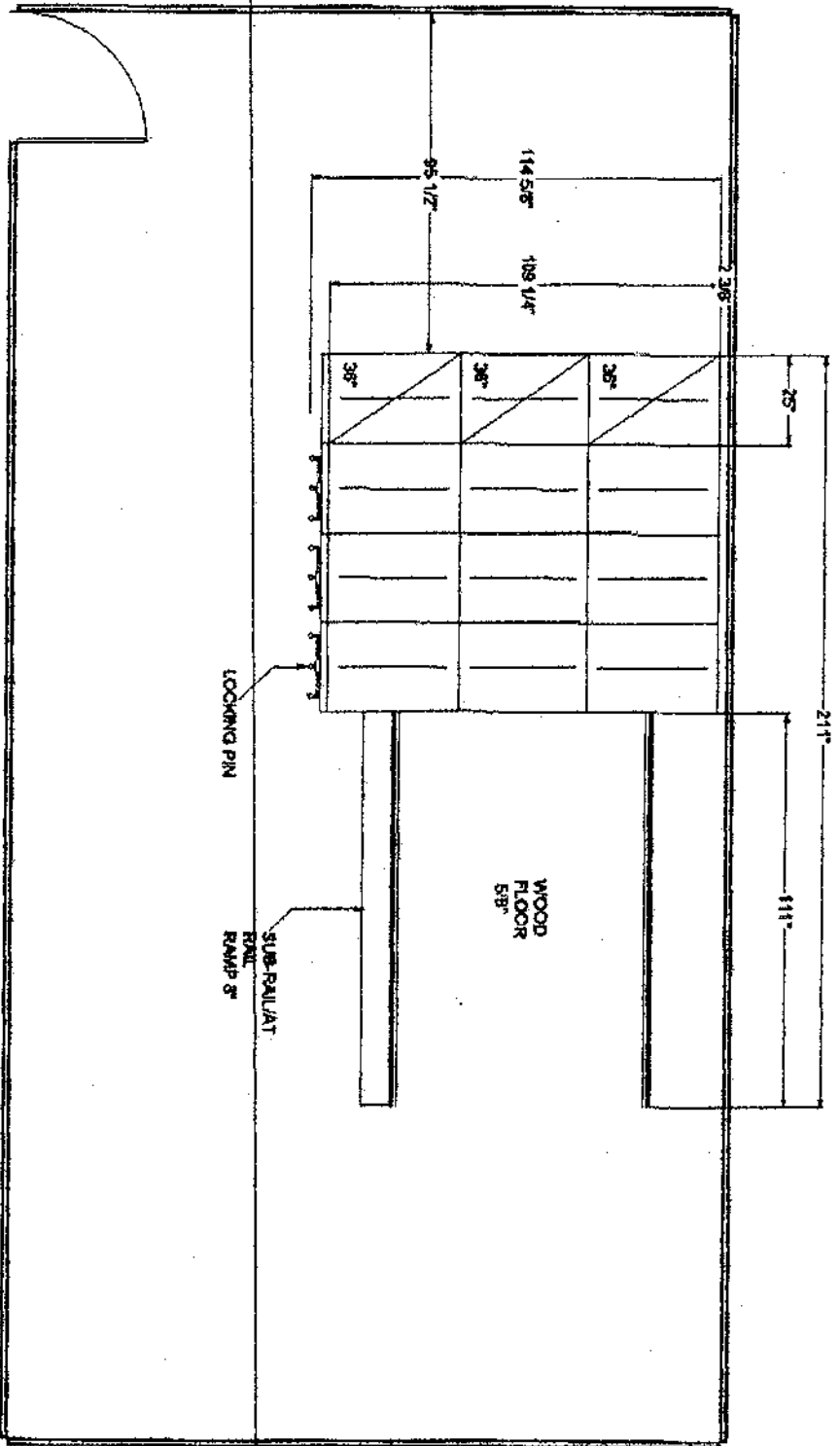
1	Montel Mobile Filing System - Quote Includes: 3 - Mechanical Assisted Mobile Carriages with existing shelving 1 - Fixed range of new shelving 8 foot double faced Leveled and grouted anti-tip rail and track Painted steel end panels Three spoke articulating handles Standard painted steel ramp 5/8" wood decking system 1 - File move Floor Tile - Sand Drift Painted Parts - Artic White	9,947.000	9,947.00

\$ 9,947.00

Ordered By:

X _____ Date

Retrieval Business Systems, Inc.
(800) 447-0523



GENERAL VIEW
* VERIFY DIMENSION ON SITE

- LEGEND**
- ☒ SINGLE FACE FIXED DOOR
 - ☒ DOUBLE FACE FIXED ON FLOOR
 - ☒ FIXED SINGLE FACE SHEDDING
 - ☒ FIXED DOUBLE FACE SHEDDING
 - ☒ MOBILE SINGLE FACE SHEDDING
 - ☒ MOBILE DOUBLE FACE SHEDDING
 - ☒ SHUNT BRIDGE
 - ☒ HANDLE FOR MECHANICAL SYSTEMS

This drawing contains proprietary and confidential information. Reproduction or use of this document in its entirety in any form other than as expressly permitted by Montel Inc. is strictly prohibited.

McLean County Circuit Clerk		MONTTEL <small>1400-000-0000</small>	
1400-000-0000		1400-000-0000	
BID# : RBS00273		B 40	

Check List of Features

- √ All wheels are 5" and rated for a minimum of 3125 pounds.
- √ All drive wheels are connected by common drive shaft.
- √ There is a "drive wheel" located at each rail position.
- √ A wheel cross support section supports all carriage splices.
- √ Carriage construction is riveted offering reconfiguration flexibility.
- √ Carriage weight capacity 1000 lbs. per linear foot.
- √ A 5-year manufacturers warranty for both parts and labor is provided.
- √ Emergency service available in two hours or less.
- √ Rails do not come in direct contact with grout or cement floor.

Retrieval

Business Systems, Inc.

Tel (309) 787-1024

(800) 447-0523

Fax (309) 787-7131

Customer References

Illinois Clerks of the Circuit Court

Logan County

Clerk of the Circuit Court
Lincoln, IL 72656

Carla Bender

(217) 735-2376

Rock Island County

Clerk of the Circuit Court
Rock Island, IL 61201

Lisa Bierman

(309) 786-4451

Lake County

Circuit Clerks Office
Waukegan, IL 60085

Sally Coffelt

(847) 360-6680

Ford County

Clerk of the Circuit Court
Paxton, IL 60957

Kamalen Johnson

(217) 379-2641

Piatt County

Clerk of the Circuit Court
Monticello, IL 61856

Gary L. Bickel

(217) 762-4966

Ogel County

Clerk of the Circuit Court
Oregon, IL 61061

Martin Typer

(815) 732-3201

Kankakee County

Clerk of the Circuit Court
Kankakee, IL 60901

Katheren Thomas

(815) 937-2905

Livingston County

Clerk of the Circuit Court
Pontiac, IL 61764

Judith Cremer

(815) 844-2602

Woodford County

Clerk of the Circuit Court
Eureka, IL 61530

Carol Newtonson

(309) 467-3312

Mc Lean County

Clerk of the Circuit Court
Bloomington, IL 61702

Sandra Parker

(309) 888-5340

Moultrie County

Clerk of the Circuit Court
Sullivan, IL 61951

Deborah Preston

(217) 728-4622

Peoria County

Clerk of the Circuit Court
Peoria, IL 61602

Regina Spears

(309) 672-6025

Grundy County

Clerk of the Circuit Court
Kankakee, IL 60901

Karen E. Slattery

(815) 941-3256

Bureau County

Clerk of the Circuit Court
Princeton, IL 61356

Michael L. Miroux

(815) 872-2001

DuPage County

Clerk of the Circuit Court
Wheaton, IL 60189

Joel Kagann

(309) 837-4889

REPORT A
ACTIVITY OF ALL CIVIL CASES
DURING THE MONTH OF MAY 2003
IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT
McLEAN COUNTY

CATEGORY	BEGIN PENDING	CODE	NEW FILED	REINSTATED	DISPOSED	END PENDING 2003	END PENDING 2002
Adoption	25	AD	10	0	8	27	42
Arbitration	407	AR	35	12	90	364	315
Chancery	214	CH	27	0	26	215	338
Dissolution of Marriage	525	D	58	3	55	531	572
Eminent Domain	1	ED	0	0	0	1	14
Family	196	F	15	0	29	182	142
Law => \$50,000 - Jury	265	L	12	0	16	261	267
Law = > \$50,000 - Non-Jury	122	L	13	0	2	133	133
Law = < \$50,000 - Jury	16	LM	0	0	0	16	15
Law = < \$50,000 - Non-Jury	265	LM	70	4	93	246	218
Municipal Corporation	0	MC	0	0	0	0	1
Mental Health	7	MH	8	0	9	6	4
Miscellaneous Remedy	139	MR	23	0	18	144	118
Order of Protection	17	OP	19	0	23	13	25
Probate	1,118	P	20	0	35	1,103	1,004
Small Claim	738	SC	147	43	324	604	555
Tax	10	TX	0	0	0	10	11
TOTAL CIVIL	4,065		457	62	728	3,856	3,774

REPORT B
 ACTIVITY OF ALL CRIMINAL CASES DURING THE MONTH OF MAY 2003
 IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT
 McLEAN COUNTY

	BEGIN PENDING	CODE	NEW FILED	NO. OF DEFTS. NEW	REINSTATED	DISPOSED	END PENDING 2003	END PENDING 2002
CONTEMPT OF COURT	5	C.C.	0	0	0	2	3	1
CRIMINAL FELONY	830	CF	97	97	2	104	825	938
CRIMINAL MISDEMEANOR	998	CM	212	212	0	186	1,024	1,298
TOTAL CRIMINAL	1,833		309	309	2	292	1,852	2,237

REPORT C
 ACTIVITY OF ALL JUVENILE CASES
 DURING THE MONTH OF MAY 2003
 IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT
 McLEAN COUNTY

CATEGORY	BEGIN PENDING	CODE	NEW FILED	NO. OF DEFTS. NEW	REINSTATED	DISPOSED	END PENDING 2003	END PENDING 2002
JUVENILE	45	J	0	0	0	0	45	68
JUVENILE ABUSE & NEGLECT	192	JA	11	21	0	13	190	275
JUVENILE DELINQUENT	103	JD	12	12	8	20	103	117
TOTAL JUVENILE	340		23	33	8	33	338	460

REPORT D
 ACTIVITY OF ALL DUI/TRAFFIC/CONSERVATION/ORDINANCE CASES
 DURING THE MONTH OF MAY 2003
 IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT
 McLEAN COUNTY

CATEGORY	BEGIN PENDING	CODE	NEW FILED	REINSTATED	DISPOSED	END PENDING 2003	END PENDING 2002
CONSERVATION VIOLATION	12	CV	16	0	5	23	151
DRIVING UNDER THE INFLUENCE	388	DT	67	0	61	394	467
ORDINANCE VIOLATION	641	OV	216	0	127	730	805
TRAFFIC VIOLATION	21,084	TR	3,462	28	4,054	20,520	17,833
TOTALS:	22,125		3,761	28	4,247	21,667	19,256

REPORT F
DISPOSITION OF DEFENDANTS CHARGED WITH FELONIES⁽¹⁾
DURING THE MONTH OF MAY 2003
IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT
MCLEAN COUNTY

NOT CONVICTED							CONVICTED			TOTAL DEFENDANTS DISPOSED OF
DOLE	S.O.L.	REDUCED TO MISDEMEANOR	DISMISSED	OTHER(2)	ACQUITTED BY		GUILTY PLEA	BENCH TRIAL	JURY TRIAL	
					BENCH TRIAL	JURY TRIAL				
16	0	21	0	0	0	1	63	1	2	104

NECESSARILY DIFFERENT DEFENDANTS
 INCLUDES COURT ACTION: NO BILL, TRANSFERRED/NO JURISDICTION, DEATH SUGGESTED/CAUSE ABATED, UNFIT TO STAND TRIAL, SEXUALLY DANGEROUS, TRANSFERS TO WARRANT
 DOR, AND EXTRADITION PROCEEDING FILED AS A FELONY.

REPORT F
DISPOSITION OF DEFENDANTS CHARGED WITH FELONIES⁽¹⁾
THROUGH THE MONTH OF MAY, 2003
IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT
MCLEAN COUNTY

	NOT CONVICTED								CONVICTED			TOTAL DEFENDANTS DISPOSED OF
	NOLLE	S.O.L.	REDUCED TO MISDEMEANOR	DISMISSED	OTHER(2)	ACQUITTED BY		GUILTY PLEA	BENCH TRIAL	JURY TRIAL		
						BENCH TRIAL	JURY TRIAL					
N	29	0	34	0	0	0	2	93	1	3	162	
B	19	0	19	0	*2	2	2	73	1	2	120	
R	11	0	13	0	0	0	1	65	0	0	90	
R	28	0	19	0	1*	2	1	87	0	2	140	
Y	16	0	21	0	0	0	1	63	1	2	104	
IE												
LY												
G												
PT												
IT												
V												
C												
AL	103	0	106	0	3	4	7	381	3	9	616	

NOT NECESSARILY DIFFERENT DEFENDANTS
 DOES NOT INCLUDE COURT ACTION: NO BILL, TRANSFERRED/NO JURISDICTION, DEATH SUGGESTED/CAUSE ABATED, UNFIT TO STAND TRIAL, SEXUALLY
 ABUSIVE, TRANSFERS TO WARRANT CALENDAR, AND EXTRADITION PROCEEDING FILED AS A FELONY.

GUILTY BY DIRECTED VERDICT

REPORT G
SENTENCE OF DEFENDANTS CHARGED WITH FELONIES
DURING THE MONTH OF MAY 2003
IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT
McLEAN COUNTY

TOTAL NUMBER OF DEFENDANTS CONVICTED OF FELONIES BY GUILTY PLEA, BENCH TRIAL AND JURY TRIAL (FROM REPORT F). THIS TOTAL MUST EQUAL THE NUMBER OF FELONY SENTENCES ON THE FELONY SENTENCE TABLE BELOW.

TOTAL NUMBER OF CONVICTED FELONIES: 66
(FROM REPORT F)

FELONY SENTENCE TABLE

	CLASS M	CLASS X	CLASS 1	CLASS 2	CLASS 3	CLASS 4	TOTALS
1. DEATH	0	0	0	0	0	0	0
2. LIFE	0	0	0	0	0	0	0
3. IDOC	1	1	2	8	7	14	33
4. PROBATION	0	0	2	6	6	18	32
5. OTHER	0	0	0	0	0	1	1
TOTALS:	1	1	4	14	13	33	66

REPORT H
ORDERS OF PROTECTION ISSUED
DURING THE MONTH OF MAY 2003
IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT
McLEAN COUNTY

	<u>EMERGENCY</u>	<u>INTERIM</u>	<u>PLENARY</u>
DIVORCE	2	0	0
FAMILY (OP)	8	1	3
CRIMINAL	0	0	4
TOTAL:	10	1	7

McLEAN COUNTY

5/16/03

NOTE: THIS REPORT SHOULD NOT INCLUDE ANY REINSTATED CASES UNLESS TIME-LAPSE IS COMPUTED FROM DATE